



## **Meeting Summary – PAC Meeting #1 – March 3, 2020**

Matt Rogers of Century West began the meeting at 6:10 PM by presenting an overview and agenda for the evening meeting, discussed the project team coordination with City of Brookings, Planning Advisory Committee (PAC) roles and responsibilities, and reiterated the need for continued PAC involvement to be sure the City gets a plan that best represents the visions of the community. He noted that the presentation from the meeting is available at [www.centurywest.com/brookings-airport-master-plan](http://www.centurywest.com/brookings-airport-master-plan).

Mike Dane of Century West presented a summary of why the plan was necessary, project funding, and the goals of the plan. Mike went on to summarize the known issues and opportunities identified early on in the outset of the plan in addition to the project schedule and public involvement process expected to occur over the course of the project. Mike informed PAC members that Working Paper #1 would be made available to the PAC for their review sometime in April/May.

Mike continued on with a presentation of the Existing Conditions Analysis. The topic covered included a summary of the regional setting and context of the Brookings Airport, airside facilities, landside facilities, and the airport administrative elements. The topics presented provided a summary analysis of existing conditions to set the baseline for future improvements to be considered within the Airport Master Plan.

Mike also presented a summary of the Aviation Activity Forecasts to be submitted to the FAA for review and approval. It was explained that the draft aviation activity forecasts depicted minimal growth over the 20-year planning period and capacity issues would not likely be a problem. It was also discussed how initial estimates and forecasts indicated a potential upgrade in the Airport Reference Code (ARC) from B-I to B-II during the planning period but that this issue would require additional discussion and coordination with FAA planning staff.

Over the course of the meeting, discussion amongst the planning team, members of the public that were present, and PAC members revolved around several key issues including:

- Runway Length – Accelerate Stop Distance calculations may drive preferred lengths.
- Instrument Approach Procedure (IAP) – Feasibility at Brookings, Gold Beach IAP, steps going forward.
- Terminal Building – City currently making plans for remodel as building is in poor condition.
- Hangar Condition – Various hangars and their condition were discussed.
- Aircraft Parking – Removal of one tiedown was required so fuel truck could access fuel tanks.
- Utilities – North end of Airport does not have water service and City has discussed future project to provide water to this area.
- Aircraft Operations/Forecasts – Baseline operations estimates, FedEx, Ameriflight, Cal-Ore, and South Coast Lumber operations.
- Hangar availability and the need for a waitlist was discussed.
- Critical Aircraft – the B200/B250 critical aircraft was discussed and Cal-Ore staff indicated an industry trend of medevac operators moving to PC-12 aircraft.

Matt Rogers thanked all of those in attendance and closed the meeting at 7:45 PM. The open house was held immediately after the meeting.